**FAMILY VIOLENCE CO-DESIGN PROJECT**

**PROFESSIONAL STAFF INDUCTION GUIDELINES FOR CEO’s**

This checklist has been developed to assist Third Action Plan providers with the induction of new staff into the service they have been funded to deliver under the Third Action Plan and where to find useful resources.

**Inside Policy portal:** [**www.insidepolicy.com.au**](http://www.insidepolicy.com.au)

**Password: fvcodesign**

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| **Topic** | **What** | **Location (Inside Policy portal)** |
| **Overview of FV Co-Design project** | Introduction to FV co-design project background documents | <http://www.insidepolicy.com.au/your-workspace>  **Third Action Plan Info** |
| **Funded providers** | List of providers and contact information | [**http://www.insidepolicy.com.au/your-workspace**](http://www.insidepolicy.com.au/your-workspace)  **Third Action Plan Info** |
| **Background research into Family Violence** | **Literature reviews**   * Trauma Informed interventions for children * Intensive family-focused case management * Perpetrator interventions * Victim Support Services | [**http://www.insidepolicy.com.au/your-workspace**](http://www.insidepolicy.com.au/your-workspace)  **Third Action Plan Info** |
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| **Workshops 1 & 2**  **Workshop 3** | Program Logics  Literature reviews  Terms of reference  Agenda | <http://www.insidepolicy.com.au/your-workspace>  **Design Shops** |
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| **Webinar Series** | Overview of series  Webinar 1  Webinar 2 | <http://www.insidepolicy.com.au/your-workspace>  **Implementation Tools** |
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| **Contact information for Inside Policy of new staff member** | Email address of new staff member to add to portal and comms email | Advise Michele Bewsher at Inside Policy of additional staff member to be included in portal information and communications**. Michele@insidepolicy.com.au** |